

TappedIn

<http://tappedin.org>

1. Open a (free) account by following the instructions. You will receive a confirmation email but you can log in immediately.
2. Log in – TappedIn supplies your username, and use the password you have chosen. Be sure to leave “Enable chat” checked!

Welcome to **tapped in** a community of education professionals (est. 1997)

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Log In

If you don't have an account, you can sign up for [membership](#) or log in as a [guest](#).

Problems? Get answers on our [FAQ page](#) to problems with chat or logging in.

Have something to say? Feel free to [contact us](#), [report a bug](#), or tell us [how you use](#) Tapped In.

Username: (or use your registered email address)

Password: ([forgot username or password?](#))

Remember me on this computer until I logout ([what's this?](#))

Enable chat (there are currently 8 member(s) in chat right now)

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3. After you log in, at the top of the screen is a tab labeled “Me.” That’s where all your information is stored, and where you can change settings.
4. There are also tabs here – click on “Places.”
5. Click on “Add favorite places.” In the field you’re given, type “Wendy Quiñones’s office,” or just “Wendy” and you’ll get an alphabetical list of Wendy offices where you can find mine.
6. Click on the checkbox next to the link to my office, and then at the bottom of the screen click “Add favorite places.” (Next time you log in, you can go directly to the “Favorite Places” field at the top of the screen and the link to my office will be there.)
7. Now click on the link to go to my office. Welcome! On the left of the screen, click on “whiteboard.” Then click on “write on it” and leave me a message so I’ll know you got there.

Feel free to poke around and explore TappedIn (the help desk people in reception are very nice). You might search the calendar for a “Tips and Tricks” workshop that will show you how to use the website, but we’ll be covering quite a bit of that on the 21st. Be sure to log in then and go to my office, and we’ll have a chat about how we can use TappedIn.