



# Open Positions Coming Soon!

## Apply now to teach Part-time ESOL in Fall 2023!

### Who we are:

The Community Learning Center (CLC) empowers a diverse community of adult learners to transform their lives and realize their potential through education, skills development, and community participation. Students are predominantly low-income Cambridge residents; come from a variety of ethnic, linguistic and racial backgrounds; and are currently enrolled in English or Adult Basic Education or training. [Watch this video to learn more about us!](#)

### We are looking for ESOL Teachers who will...

- Dynamically teach ESOL classes to adult learners, whether in person, hybrid, or online
- Provide scaffolded, explicit instruction, practice, and assessment in reading, writing, speaking, and listening to help students achieve college, career, and personal goals
- Work as a team with other teachers and staff to develop materials, lessons, and share best practices
- Engage in ongoing professional development to continually improve our services

### The ideal candidate has many, though perhaps not all, of the following:

- Knowledge of methods and materials used in ESOL instruction, including of remote instruction
- Sensitivity to the needs of the adult learner population
- A commitment to racial equity and a desire to understand and interrupt systemic racism & oppression
- A passion for collaboration, problem-solving, and learning new things
- A Bachelor's degree or equivalent experience
- Strong computer skills, knowledge of digital tools for teaching, and desire to build students digital literacy
- Minimum of one year of experience teaching ESOL, preferably to adults in a community-based setting
- BEST Plus and/or TABE CLAS-E certification highly desirable
- Background in special education, teaching reading, or distance learning is a plus!

**Possible open positions** Classes may be remote, hybrid, or in-person as conditions allow. Pay rate is \$31.13/hr (rate effective 07/01/23) - Prep time to teaching is 1:1

- Permanent teaching positions or long-term sub opportunities may open up!
- Morning classes: Monday/Wednesday mornings, Tuesday/Thursday/Friday mornings from 9 a.m. - 12 p.m.
- Evening classes: Monday/Wednesday evenings and Tuesday/Thursday evenings from 6:15-9:15 p.m.
- Substitute teachers for in-person and online classes.

Interested but not sure if you are right for the job? Please reach out to Jana or Bayyinah (see below)!

### How to join our team:

Please submit your resume and letter of interest via email to: [employment@cambridgema.gov](mailto:employment@cambridgema.gov), Jana Pickard-Richardson ([jpRichardson@cambridgema.gov](mailto:jpRichardson@cambridgema.gov)) **and** Bayyinah Pandolfo ([bpandolfo@cambridgema.gov](mailto:bpandolfo@cambridgema.gov)).

