

ESOL for Parents Instructor for 2026-2027 School Year

Job Type:	Part-time
Location:	Brighton, MA
Department:	Adult Education
Category:	Contract
Salary:	\$32/hr.

POSITION OVERVIEW

Jackson Mann Community Center's Adult Education program is looking for part-time ESOL for Parents Instructors for the 2026-2027 school year (classes at Winship School, Beginner level and Intermediate level). The program runs from November to June, with in-person classes on Mondays and online classes on Wednesdays. The classes are from 5:30 pm to 7:30 pm. Teachers are paid for 4 hours of teaching (weekly), 4 hours of planning (weekly), and monthly staff meetings.

ESOL for Parents is a partnership between English for New Bostonians, Winship School, Edison K-8, and Jackson Mann Community Center to offer English instruction as well as teach parents how to navigate the school system so they are able to actively participate in their children's education.

Teaching Responsibilities:

- Develop and deliver lessons utilizing a broad range of appropriate differentiated techniques and strategies that develop students' abilities to read, write, speak, and listen.
- Follow the program's scope and sequence and supplement textbooks accordingly.
- Integrate technology into instruction.

Administrative Responsibilities

- Maintain student attendance records (Google Spreadsheet).
- Communicate classroom/student issues to the Program Coordinator promptly.
- Monitor student attendance and contact absent students.
- Attend team meetings.
- Other duties as assigned.

Qualifications:

- B.A./B.S. required.
- At least two years' experience in ESOL instruction and curriculum development for diverse adults at various levels is preferred.
- Knowledge of methods and materials used in ESOL instruction.
- Excellent communication, interpersonal, and organizational skills.
- Must pass CORI/SORI background check.
- Experience integrating technology in the classroom.
- Experience teaching online (Zoom)

The Jackson Mann Community Center is a community-based non-profit service agency incorporated in 1976 to provide educational, cultural, social, recreational, and community services to moderate and low-income residents of Allston-Brighton, ages 2.9 to older adulthood.

Equal Opportunity Employer.