



## HAMPDEN COUNTY SHERIFF'S DEPARTMENT



### Per-diem Teacher (Digital Literacy)

The HCSD is seeking a highly motivated and energetic per-diem teacher (Digital Literacy). In this Department of Elementary and Secondary Education, the teacher (Digital Literacy) is responsible for facilitating computer classes for inmate students participating in the education program. Computer instruction will include the Microsoft Suite of applications including Word, Excel, Publisher and PowerPoint as well as using the Work Keys curriculum for independent computer-based instruction in math, graphic literacy, and document reading.



- **Qualifications:** Bachelor's Degree in related field with two (2) years or more experience as a digital literacy instructor in an adult education or correctional education program required. Bilingual skills desirable (English/Spanish). Must possess or be working towards certification in computer based programs from Expert Rating or other reputable source.

**Salary: \$28.00/hourly for 50 weeks**

**Work Schedule: Tuesday, Wednesday and Thursday (19.5 Hours per Week)**

**Work Location: Hampden County Correctional Center Main Institution, Ludlow, MA.**

**Send detailed resume and cover letter by September 30, 2020 to**

**Employment Manager Gregory Pytka at**

**[recruiting@sdh.state.ma.us](mailto:recruiting@sdh.state.ma.us)**

**Or mail to: Hampden County Sheriff's Department**

**Human Resources Office**

**627 Randall Rd.**

**Ludlow, MA 01056-1079**

***Applicant subject to background investigation, drug screening and medical clearance.***

*The Hampden County Sheriff's Department proudly supports equal opportunity for all people, regardless of race, color, religion, gender, age, national origin, and any other category protected by law.*