

**HiSET in Spanish Coach-Consultant
Opportunity in Boston, MA**

Overview: This position is for 5 hours a week at \$30-\$40 /hr. depending on experience starting immediately through end of January 2021, approximately. This position is remote.

General Duties:

- Work with three Spanish HiSET teachers to improve their teaching practice, including rigor, methodologies, best practices, and assessments
- Review and edit MUA's Scope and Sequences and lesson plans for the HiSET in Spanish
- Participate in mandatory brief weekly check in or video call with program co-director
- Other duties as required as the position develops

Requirements:

- Bachelor or Master's degree
- Fluent (native speaker) of Spanish
- Experience in training and leading teachers
- Experience teaching the HiSET in Spanish
- Knowledge of requirements of Adult and Community Learning Services (ACLS)
- Competent in using Google Meet, Google Classroom, and Zoom
- Strong Microsoft Office and internet skills
- Ability to work as part of a team environment
- Two years supervisory experience in Adult Basic Education (ABE), English for Speakers of Other Languages (ESOL), high school or bilingual programs
- Desire and ability to work with people from diverse, cultural, linguistic, racial, and economic backgrounds
- Commitment to the advancement of low-income Latina girls and women and other immigrant populations

How to Apply:

MUA is an equal opportunity employer and bilingual persons and persons of color are encouraged to apply. Immediately please e-mail current résumé and thoughtful cover letter to:

Ms. Johannah Malone
Co-Director
Mujeres Unidas Avanzando
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