

**YMCA of Greater Boston (ILC)
International Learning Center
100 Franklin Street, Lower Level
(Map: 201 Devonshire Street)
Boston, MA 02110
www.ymcaboston.org/ilc**

Work with a friendly committed group of professionals.
Teach adult English language learners who want to meet their linguistic and career goals.

Overview of position:

- Intermediate or Advanced ESOL
- 6-9pm Tuesday & Thursday evening
- Classes run for 4 week cycles
- Classes located at our downtown location
- Teach all skills: pronunciation, reading, writing, speaking, listening, and grammar
- \$20-22/hour, with 1 paid hour of preparation per class

Description of Positions:

- Create lesson plans and teach ESOL to adult students of diverse linguistic, cultural, religious, socio-economic and educational backgrounds
- Survey and incorporate adult learner goals into coursework for a student-centered, goal-oriented participatory ESOL class
- Outline teacher and program expectations to the students. Provide syllabus to students.
- Prepare and deliver engaging, learner-centered lessons
- Communicate classroom/student issues to the Assistant Director or Director in a timely manner
- Keep attendance records and any other required paperwork
- Attend regular staff meetings and professional development sessions
- Document lessons and activities
- Assess students regularly. Create and administer weekly quizzes aligned to the curriculum.

Qualities Needed for Position (please address in cover letter):

- BA or Master's degree in ESOL, Education or related field
- At least 1 year ESOL teaching experience, teaching adults preferred
- Strong communication and interpersonal skills
- Able to work independently and as part of a team
- Computer proficiency (i.e. Microsoft Office, the internet including ESL websites)
- Bilingual a plus

To Apply:

Send cover letter and resume to Stephanie LaShoto at slashoto@ymcaboston.org.
No phone calls please.