

EDUCATIONAL AND CAREER ADVISOR/CCR INSTRUCTOR - PLYMOUTH PUBLIC LIBRARY

Type: INTERNAL & EXTERNAL

Location: LIBRARY

Group: NON MISCD

HOURLY RATE RANGE: \$28.00-\$28.00

The Town of Plymouth seeks qualified applicants for the position of EDUCATIONAL AND CAREER ADVISOR/CCR INSTRUCTOR for the Literacy Program of Greater Plymouth, Plymouth Public Library.

Provides career counseling and preparation for job readiness to adult students in basic skills upgrading and/or GED preparation. Responsible for maintaining student assessment results and tracking student progress throughout the year. Meets with students to define and update goals. Must participate in professional and program development activities.

Bachelor's Degree required, Master's Degree preferred. Experience working with adult learners preferred. Demonstrated ability and experience in counseling and college and career readiness advising. Experience with resume and cover letter writing. Excellent oral and written communication skills, as well as computer literacy (educational software, college productivity software, MS Office).

Salary \$28.00/hr, 16 hours per week. This is a part-time non-benefit eligible position. This posting will close on August 8, 2018.

Copy and paste this link into your browser to apply.

<https://www.plymouth-ma.gov/human-resources/pages/job-opportunities-0>