



## ESOL Instructor (South Shore)

**Are you passionate about teaching and helping people gain necessary skills to navigate their everyday life?**

**Would you like to assist immigrants in learning English with a focus on life skills?**

JVS Boston is seeking a qualified ESOL instructor for a class in Rockland, MA. (South Shore) starting in February 2019!

**Position Summary:** The goal of this class is to help people gain skills in talking with their doctor and accessing healthcare, along with other life skills. This class will be offered through a local church in partnership with South Shore Hospital.

Under the direction of the Manager of Business Services, the Instructor:

- Develops and modifies contextualized curriculum and daily lesson plans for academic and/or job skill training programs, delivers training to participants, evaluates progress and skill attainment of individual participants on a scheduled basis, tracks outcomes, creates documents for submission to their Manager, funders or evaluators, and attends strategic team meetings both in the Business Services department as well as agency wide meetings.
- As a part of a larger JVS team (all of whom are supporting the education, training, and employment needs of clients and employers), the instructor works collaboratively with each member of the Business Services team to assist students in obtaining the skills needed to successfully do their current jobs, as well as to upgrade their skills in order to move up in their career. Courses are delivered to working adults at various employer sites and to community members seeking to gain employment or improve their daily living skills.

***Class Schedule: Monday and Thursday evenings, from 7:00 p.m. - 8:30 p.m. This contract will run until November 2019.***

### **Minimum Qualifications and Experience:**

- BS/BA in Education or related field, TESOL Certificate and/or Masters preferred
- 2-3 years of workplace or related training/teaching experience preferred
- Knowledge of adult learning theory
- Ability to work with a diverse group of clients
- Presentation and facilitation skills
- Strong Microsoft Office Suite skills
- Strong written and oral communication skills
- Interpersonal, communication and organizational skills
- Ability to work as part of a team as well as independently

**Working Conditions:** All Business Services Instructors will be teaching classes on site at area employers. Some sites are accessible by public transportation, with additional contracts in the Greater Boston Area. Access to a reliable vehicle a definite plus and willingness to travel between employer locations is required. At times there are conference rooms, but there are also sites where we are working within a store, café, or other nontraditional teaching environment.

**To learn more about Benefits and to apply for the position, please visit JVS [JVS Careers](#)**

Thanks and regards,  
-JVS Human Resources Team!