



Irish International Immigrant Center
English for Speakers of Other Languages Instructor
May 23, 2018

Job Title: ESOL and Citizenship Instructor
Reports to: Director of Education and Operations
Status: Temporary, Part-time 15 hours/wk

ABOUT THE IRISH INTERNATIONAL IMMIGRANT CENTER

The Irish International Immigrant Center (IIIC) was founded in 1989 by a group of immigrants committed to helping empower immigrants and refugees from more than 120 countries by providing the legal, educational and wellness support they need to build successful lives, and we support young Irish men and women on the J1 visa program.

Building on our Irish roots of welcoming others, social justice and human rights, we help newcomers find community, and we stand up for immigration policies that are humane and just. America is a nation of immigrants, and despite the current political climate, we are proud to continue the tradition of welcoming immigrants to this country and working together to create a better future for all. Our vision is of a shared society where all people are welcomed and valued and enjoy equal opportunities and protections. For more information on the Irish International Immigrant Center please see www.iiicenter.org.

SUMMARY AND RESPONSIBILITIES

Our English for Speakers of Other Languages (ESOL) program is thriving and growing with engaged adult immigrant students from all over the world. Our academic year runs in two 18-week sessions, beginning in early September and ending in mid-June. Our ESOL/Citizenship preparation classes run in 10-week intervals at various times throughout the year.

The IIIC seeks a teacher beginning October 2018 to teach our morning ESOL and Citizenship course and our Intermediate ESOL class totaling 15 hours per week. Classes will meet Monday through Thursday from 9:30am to 12:00pm. Classes are 2.5 hours each and planning time is 1.25 hours per class.

Specific responsibilities include:

- Teach Intermediate ESOL on Tuesday and Thursday mornings from 9:30am to 12:00pm. Teach ESOL/Citizenship preparation class on Monday and Wednesday mornings from 9:30am to 12:00pm
- Prepare lessons & class materials in accordance with IIIC curriculum guidelines
- Integrate computer technology into lessons
- Responsible for all administrative tasks as requested (i.e. attendance tracking, student outreach, assessing and reporting on student work/progress)
- Administer student assessments

Qualifications:

- BA degree in TESOL or Education required; MA or certification in TESOL preferred
- Experience teaching civics, history, and geography preferred
- Experience in multi-cultural settings with demonstrated experience in cultural sensitivity
- A minimum of 2 years' experience teaching ESOL to adults in a community based setting preferred
- Candidates must be able to employ computer technology within the curriculum
- Commitment to school year required
- BEST testing certification preferred
- Second language skills desirable, but not required

The IIC is committed to a policy of providing equal employment opportunities for all and does not discriminate on the basis of race, color, ethnic or national origin, creed or religion, gender, sexual orientation, marital status, age, veteran status, or physical or mental disability. We encourage applications from all those interested and qualified.

For more information on the Irish International Immigrant Center please see www.iiicenter.org.

How to Apply:

Please send a cover letter and resume to career@iiicenter.org. For more information on the Irish International Immigrant Center and our English for Speakers of Other Languages Program, visit our website at www.iiicenter.org.