



VESOL Instructor

Are you passionate about teaching and helping people gain necessary skills to navigate their everyday life?

Would you like to assist refugees and immigrants in learning English?

Position Summary: Under the direction of the Program Manager, the JVS Instructor:

- Develops and modifies contextualized curriculum and daily lesson plans for the Refugee Services Department's Vocational English for Speakers of Other Languages (VESOL) classes, which are part of rapid employment and career advancement programming for immigrants and refugees
- Intakes and orients new participants
- Delivers VESOL instruction and trainings
- Regularly evaluates student progress and skill attainment; tracks outcomes and contributes reports for the Program Manager, funders, and partners
- Collaborates with staff in the department and across the agency to ensure attainment of program goals

This is a full-time position with the requirement of teaching a minimum of two evenings per week for evening ESOL class.

Minimum Qualifications and Experience:

- BS in Education or related field is required
- 2-3 years of workplace or related training/teaching experience
- Knowledge of adult learning theory
- Ability to deal tactfully and effectively with a diverse group of clients at all levels of the organization
- Presentation and facilitation skills
- Strong Microsoft office suite skills
- Strong written and oral communication skills
- Interpersonal, communication and organizational skills
- Ability to work as part of a team as well as independently

Working Conditions: Evening availability required.

To learn more about Benefits and to apply for the position, please visit JVS [JVS Careers](#)

Thanks and regards,
-JVS Human Resources Team!